

CAYMAN ISLANDS



Passport Law

PASSPORT REGULATIONS

(2003 Revision)

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The Passport Regulations, made the 9th March, 1976

consolidated with the Passport (Amendment) Regulations, 1981, made the 11th August, 1981 and the Passport (Amendment) Regulations, 2003 made the 29th April, 2003.

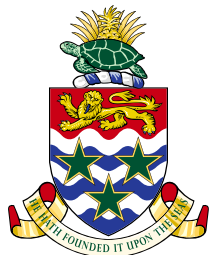
Revised under the authority of the Law Revision Law (1999 Revision).

Consolidated and revised this 8th day of July, 2003.

Note (not forming part of the Regulations): This revision replaces the 1998 Revision which should now be discarded.



CAYMAN ISLANDS



Passport Law

PASSPORT REGULATIONS
(2003 Revision)

Arrangement of Regulations

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SCHEDULE



CAYMAN ISLANDS



Passport Law

PASSPORT REGULATIONS

(2003 Revision)

Citation

1. These regulations may be cited as the Passport Regulations (*2003 Revision*).

Forms

2. Forms of application for Cayman Islands Passports are prescribed in the Schedule together with notes for the guidance of applicants.

SCHEDULE

Please fill in the Passport Holder's name. Please use ink and capital letters

Initials _____

Surname _____

Date of travel _____

N.B. The Applicant must be in the Cayman Islands when this application is made.

C1

Form

Do NOT use this form if you are under 16 use form C2.

Application for Cayman Islands Passport

Read this section before you fill in the form

Cayman Islands Passports are issued to British Overseas Territories Citizens.

The fee for the passport is payable in local currency at the time of application (See Note 9)

Citizens of another Commonwealth country should apply to the representative of the Commonwealth country concerned.

Dual Nationality : If the person possesses dual nationality or citizenship of another country, they may lose this when they get a British Overseas Territories passport. Please check with the authorities of the other country before making the application.

How long does it take to get a passport?
Wherever possible please submit the application at least three weeks before you need the passport.

Notes
There is a separate sheet of **Notes** to help you complete the form. Please refer to the **Notes** whenever the form tells you to.

Information contained in this form and on the passport record to which this application relates may be passed to other government organizations and law agencies for the purpose of checking your application and in the subsequent use of any passport issued as a result of this application.

Type of service required
If applicable you should submit your previous Cayman Islands passport with this application.

A the issue of a first Cayman Islands passport or a replacement for a your Cayman Islands passport that is lost or otherwise unavailable ?
New Passport ☐ Lost/Unavailable ☐

B the renewal of your existing CI passport ? ☐

C changes to your curr ent CI passport ? ☐

New Name ☐

Change of Marital Status ☐

Please initial here

THE SPACE BELOW IS FOR OFFICIAL USE ONLY

Next action

Issue (Status)

Immigration status

Observations

Revised as at 8th day of July, 2003

Page 7

Please write in **CAPITALS** and in ink
Refer to 'Notes for Form C1' as directed

1 To be filled in by all applicants

Tick correct box ☐ Mr ☐ Mrs ☐ Miss ☐ Ms or title _____

Your surname _____

Christian names or forenames _____

Maiden surname (if applicable) _____

Tick correct box
Married ☐ Single ☐ Widowed ☐ Divorced ☐ Separated ☐

Age last birthday _____

Present Address

P.O. Box : _____

House No & Street Name : _____

District : _____

Daytime telephone no.
(we may need to get in touch with you urgently)

Country of birth _____

Date of birth _____

Have you changed your name other than by marriage or adoption? Yes ☐ No ☐

What was your previous name? _____

2 Were you born after 31 December 1982 in the Cayman Islands?
Read Note 1.
No ☐ (Go to Section 3) Yes ☐ fill in following details

Father's full name, surname first. _____

His country of birth _____

His date of birth _____

His nationality and citizenship at the time of your birth _____

If he has a CI passport give number, place and date of issue _____

Mother's full name, surname first _____

Her country of birth _____

Her date of birth _____

Her nationality and citizenship at the time of your birth _____

If she has a CI passport give number, place and date of issue _____

Date and place of parents marriage _____

3 Have you been naturalised or registered as a citizen of the United Kingdom and Colonies, or a British Overseas Territories citizen of The Cayman Islands?
Yes ☐ No ☐

See note 2 then complete details of citizenship documents

Number _____

Place of issue _____

Date of issue _____

Section _____

4 Were you born outside the Cayman Islands?
If No go to Section 5.
Yes ☐ No ☐

See note 3 then complete this section

What is your father's full name? _____

His town and country of birth _____

His date of birth _____

His date and place of marriage _____

His nationality (and citizenship) when you were born _____

If your father became a British Overseas Territories citizen or a citizen of the United Kingdom and Colonies by Naturalisation or Registration, please give details of document.
Number _____

Place of issue _____ Date of issue _____

Your Mother's full name. _____

Her town and country of birth _____

Her date of birth _____

Her nationality _____

Was your birth registered at a British Consulate? Yes ☐ No ☐

Please give date of registration _____

Name of British Consulate _____

If your father was not born in the Cayman Islands, please give the town, country and date of birth of your paternal grandfather (your father's father), or details of your paternal grandfather's claim to British nationality in section 8



To be filled in by all applicants

Yes ☐ No ☐

Yes ☒ No ☐

Previous passport number _____

Details of previous passport which has been lost or is not available.
See note 4

Have you lost a Cayman Islands Passport before?
(If yes please give details in section 8).

To be filled in by all applicants

Tel. number	Relationship (if any)
-------------	-----------------------

Other information

9**Declaration of parent**

(If applicant is under 18 years)

See note 5

I, (full name of parent) _____

declare that my rights in respect of
(insert name of child) _____have not been limited in any way by the order of any court having
jurisdiction over him/her. _____

Signature _____

Relationship to child _____

Date _____

Address _____

Go to section 10**10****Declaration**

To be signed by all applicants

I the undersigned, declare that

- 1 I have made no other application for a passport, other than that stated above.
- 2 **I am in the country of application.**
- 3 (delete if not appropriate) If the passport mentioned in section 6 comes again into my possession, I will return it immediately to the Cayman Islands' passport office.
- 4 I am a British Overseas Territories Citizen of The Cayman Islands and I have not lost or renounced this status.
- 5 All information in this application is correct to the best of my knowledge and belief.

Sign _____

Date _____

**IMPORTANT - KEEP SIGNATURE WITHIN BORDER.**

Failure to comply with this instruction will invalidate the application.

11**Countersignature THIS SECTION MUST BE COMPLETED BY THE COUNTERSIGNATORY****See note 6**

- 1 Please read the CAUTION below
- 2 Endorse the back of the photograph by writing "I certify that this is a true likeness of (insert name of applicant)" and add your signature, and the date on which the likeness was compared. Read what the applicant has put on this form, and
- 3 Fill in the following in capital letters and in ink

I (insert your full name) _____

certify that the applicant has been known personally to me for _____ years,
and that to the best of my knowledge and belief the facts stated on this
form are correct.

I am a Commonwealth citizen/citizen of _____

SIGNProfession (and professional
qualifications, if applicable) _____Name of firm, business address
or official stamp (if applicable) _____

Daytime telephone no. _____

Date _____

CAUTION

You are warned that the making of an untrue statement for the
purpose of procuring a passport is a criminal offence.
Applications should not be countersigned until the form has been
completed, signed and dated by the applicant.

Checklist**When you have completed the form**

Please check that you have enclosed all of the following:-

Documents **see note 8** ☐Fee **see note 9** ☐Photographs (one certified on back) **see note 10** ☐and remember to sign the form **at section 10 Declaration and if
appropriate, section 9.****IT IS IMPORTANT THAT ALL APPLICANTS READ NOTES 1 TO 11****FOR OFFICIAL USE ONLY**

Cayman Islands Passport Application

Notes for FORM C1

Please keep these Notes until you receive your passport

Note 1 - Birth after 31 December 1982 in the Cayman Islands

Tick 'Yes' if you were born after 31 December 1982 in the Cayman Islands.

Because birth in the Cayman Islands after 31 December 1982 does not automatically confer British Overseas Territories citizenship, additional information is required to establish your national status under the British Nationality Act 1981, which came into effect on 1 January 1983. Section 2 should therefore be completed if you were born after 31 December 1982.

Section 2 need not be completed if you obtained your citizenship by registration or naturalisation from the Governor of The Cayman Islands.

Note 2

Section 3 should be filled in if you became a British subject or citizen of the United Kingdom and Colonies or a B.D.T.C. or a B.O.T.C. of The Cayman Islands by naturalization or registration.

You should forward your citizenship or naturalization document(s) with the completed form.

Note 3

Section 4 should be filled in if you were born outside The Cayman Islands. But it need not be filled in if you became a citizen of the United Kingdom and Colonies, British Overseas Territories citizen by naturalization or registration.

Note 4

Please give as much information as you can. A new passport can be issued only after extensive enquiries. The police report of the loss or theft of the passport must accompany the application.

Note 5

Section 9 should be filled in and signed by a parent if the applicant is under 18 years of age, except where the applicant is married, (in which case the marriage certificate should be produced).

If the parent is not available to sign the form, he/she must write a letter of consent. The letter should be sent in with the application. If the applicant is illegitimate, consent should be given by the mother.

Note 6

When you have completed the form, section 11 should be completed and signed by a British Overseas Territories citizen, British citizen, or commonwealth citizen, ordinarily resident in The Cayman Islands who has known you personally for at least two years and who is a Member of the Legislative Assembly, Judge of The Grand Court, Police Officer (Rank of Sergeant or above), Bank Manager, Medical Practitioner, Justice of the Peace, Notary Public, Attorney-at-Law, professionally qualified person, e.g. Accountant, Engineer or a person of similar standing.

Procedures include a check on the authenticity of countersignatories.

A member of your family should **NOT** countersign.

Note 7

A Cayman Islands Passport of 32 pages is valid for 10 years.

When you apply for a new passport you must give up any previous passport for cancellation. A new passport may not be post-dated to the date of expiry of a previous passport.

Note 8

Photocopies of birth, marriage or naturalization certificates or registration documents are NOT acceptable for passport purposes.

Note 9

The fee for a Cayman Islands passport is payable in local currency at the time of application.

Note 10

Photographs

Please send identical copies of a RECENT photograph of yourself. (A photo not older than one year is required to ensure an up-to-date likeness.)

The photographs should be in colour and taken full face without a head covering and have a white background. The size should not be more than 63mm by 50 mm (2.5 inches by 2 inches) or less than 45 mm by 35mm (1.77 inches by 1.38 inches). They should be printed on normal thin photographic paper, and be unmounted, and have a resolution of not less than 800 dots per square inch.

The person who countersigns the application (see Note 6) should also write on the back of ONE photograph the words 'I certify that this is a true likeness of ...' and adds his/her signature and the date.

The name of the photographer and the date the photograph was taken **must** be printed or stamped directly on the back of the photograph.

Stick on labels are not acceptable.

Note 11

How to submit your application

Wherever possible please submit your application at least three weeks before you need your passport.

The issue of a Cayman Islands passport DOES NOT confer the right of abode in the Cayman Islands.



What documents will you need?

ORIGINAL DOCUMENTS are always required for first time applications or to replace a lost or stolen passport. We cannot accept photocopied documents. The documents we require are listed below and cover those needed in most cases. In some cases where citizenship is not fully established, we may require further evidence.

Please make sure than any documents in a language other than english have a translation attached to them, signed by a translator and authenticated by an official stamp.

Documents required are listed under the following four categories:

1. Born in the Cayman Islands before 1 January 1983.
2. Born outside the Cayman Islands before 1 January 1983.
3. Born or adopted in the Cayman Islands after 31 December 1982.
4. Born outside the Cayman Islands after 31 December 1982.

Please look at Table 1 and identify what section applies to you and look carefully at what is required.

TABLE 1

(1) BIRTH IN THE CAYMAN ISLANDS BEFORE 1 JANUARY 1983

Full birth certificate

(2) BORN OUTSIDE THE CAYMAN ISLANDS BEFORE 1 JANUARY 1983

If your father was born in the Cayman Islands:

- Your birth certificate showing parents names
- Your parents marriage certificate
- You father's birth certificate

(3) BORN OR ADOPTED IN THE CAYMAN ISLANDS AFTER 31 DECEMBER 1983

Born in The Cayman Islands

- (A) Your birth certificate showing parents names
- OR
- (B) Your mother's birth certificate if she was born in the Cayman Islands
- OR
- (C) Your father's birth certificate if he was born in the Cayman Islands and your parents marriage certificate.
- OR
- (D) If neither parent was born in the Cayman Islands, evidence that the mother is a British Overseas Territories citizen or similar evidence that the father is British Overseas Territories citizen and your parents marriage certificate.
- OR
- (E) If parents are not British Overseas Territories citizens, evidence that at the time of the birth they possessed Caymanian Status or Permanent Residence.

Adopted in The Cayman Islands

- If you were adopted in the Cayman Islands after 31st December 1982:
Full adoption certificates, showing names of adoptive parent(s) and documentary evidence as at B or C or D above that the adoptive parent was a British Overseas Territories citizen.

(4) BORN OUTSIDE THE CAYMAN ISLANDS AFTER 31 DECEMBER 1982

If you were born abroad after 31 December 1982 and one of your parents is a British Overseas Territories citizen:

- Your full birth certificate showing your parents names.

AND ONE OF THE FOLLOWING:

- If your mother was born in the Cayman Islands, her birth certificate.
- OR
- If your father was born in the Cayman Islands his birth certificate and your parents marriage certificate.
- OR
- If neither of your parents were born in the Cayman Islands, evidence that your mother is a British Overseas Territories citizen otherwise than by descent, eg Registration or Naturalisation certificate.
- OR
- Similar evidence that your father is a British Overseas Territories citizen, otherwise than by descent, and your parents marriage certificate.

(5) REGISTRATION AND NATURALISATION

- If you are a British Overseas Territories citizen of the Cayman Islands by Registration or Naturalisation:
- Your Registration or Naturalisation document.

Note i. Birth Certificate

If you were born in The Cayman Islands you can obtain a birth certificate from the Registrar General's Office, Tower Building, George Town, Grand Cayman.



Please fill in the Passport Holder's name. Please use ink and capital letters

Initials _____

Surname _____

Date of travel _____

N.B. The Applicant must be in the Cayman Islands when this application is made.

**DONOT use this form if :
the child is 16 or over, use Form C1**



Application for Cayman Islands Passport for applicants under 16

**Read this section
before you fill in
the form**

Cayman Islands Passports are issued to British Overseas Territories citizens

The fee for the passport is payable in local currency at the time of application. (See Note 7)

Citizens of another Commonwealth country should apply to the nearest representative of the Commonwealth country concerned.

Dual nationality: If the child possesses dual nationality or citizenship of another country, they may lose this when they get a British Overseas Territories Citizen Passport. Please check with the country concerned before making your application.

How long does it take to get a passport?

Wherever possible please submit the application three weeks before you need the passport.

Notes

There is a separate sheet of Notes to help you complete the form. Please refer to the notes whenever the form tells you to. Information contained in this form and on the passport record to which this application relates may be passed to other government organizations and law enforcement agencies for the purpose of checking your application and in the subsequent use of any passport issued as a result of this application.

Type of service required

If applicable you should submit your previous Cayman Islands passport with this application.

A the issue of a first CI passport or a replacement for a your CI passport that is lost or otherwise unavailable ?

New Passport ☐

Lost/Unavailable ☐

B the renewal of your existing CI passport ?

☐

C changes to your current CI passport ?

New Name ☐

Please
initial here

Next action

Issue (status) _____
Include _____
Immigration status _____

Observations
Valid for 5 years



**Please write in CAPITALS and in ink.
Refer to 'Notes for Form C2' as directed**

1 To be filled in by all applicants

tick box(es) as needed

Surname

Christian names or forenames

Age last birthday

Sex: male ☐ female ☐

Present Address

P.O. Box :

House No & Street Name :

District :

Daytime telephone number

(we may need to get in touch with you urgently)

Country of birth

Date of birth

**Has the child's name been changed
other than by adoption?**

Yes ☐

No ☐

Give child's previous name :

Manner & date of name change :

2

Was the child born outside
the Cayman Islands or born
after 31 December 1982?

Yes ☐ No ☐

Full name of child's father

His date of birth

Father's place and country of birth*

His nationality and citizenship
at the time of the child's birth.

If the child's father has a British passport

Number of his passport

Place and date of issue

**If the child's father became a British Overseas Territories citizen
or a citizen of the United Kingdom and colonies by naturalization
or registration please give details:**

Number of his citizenship document

Place and date of issue

**If the child was born in a foreign country and if the birth was
registered at a British Consulate give:**

Name of British Consulate

Date of registration

Date of parents' marriage

Place of parents' marriage

Full name of child's mother

Her date of birth

Her place and country of birth*

Her nationality and citizenship at the time of the birth.

If the child's mother has a British passport give:

Number of her passport

Place and date of issue

**If the child's mother became a British Overseas Territories
citizen or a citizen of the United Kingdom and Colonies
by naturalisation or registration, give:**

Number of her citizenship document

Place and date of issue

* If the child's father or mother was born outside the Cayman Islands
you should state the town, country and date of birth of all four
grandparents in **section 6**



3 Citizenship document of child

See note 1 then complete this section

Number of document

Place of issue

Date of issue

Section

4 To be filled in by all applicants
See note 2

Has the child had any sort of passport or travel document before or been included in one?

Yes ☐ No ☐

Is the previous passport or travel document attached

Yes ☐ No ☐

Please complete section 7

Previous passport number

5 To be filled in by all applicants

Please give the names of the child's next-of-kin OR of two relatives or friends who can be contacted if the child meets with an accident. This information will only be used in an emergency.

Name

Address

Telephone number Relationship (if any)

Name

Address

Telephone number Relationship (if any)

6 Other information

7 Details of child's passport which has been lost or is not available
See note 3

Number issued at

in (year)

Child's name at the time of issue

How the passport was lost, or why it is not available

Date and place of loss

State when the loss was reported to the police,

Go to section 8

CAUTION

You are warned that the making of an untrue statement for the purpose of procuring a passport is a criminal offence. A check may be made on the authenticity of countersignatories. The application should not be countersigned until the form has been completed, signed and dated by the applicant.



8 Declaration to be signed by all applicants

See note 4

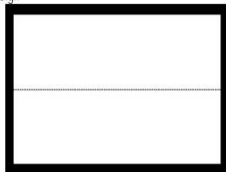
I, the undersigned applicant for the issue of a passport to _____
(name of child), declare that:

1 My rights in respect of (insert name of child)

_____ have not been limited in any way by order of any court having jurisdiction over him/her.

- 2 The child has not previously held a passport of any description, or been included in one, other than that stated above, and no other application for a passport for the child has been made.
- 3 (delete if not appropriate) If the passport mentioned in section 7 comes again into my possession, I will return it immediately to the Cayman Islands Passport Office.
- 4 The child is a British Overseas Territories citizen and has not lost or renounced this status.
- 5 The child is today in the country of application.
- 6 All information given in this application is correct to the best of my knowledge and belief.

Sign



(Signature of both parents)

Date _____

Mother

Father

9 Countersignature THIS SECTION MUST BE FILLED IN BY THE COUNTERSIGNATORY

See note 5

- 1 Please read the CAUTION below section 7
- 2 Endorse the back of the photograph by writing "I certify that this is a true likeness of (insert name of child)" and add your signature and the date the likeness was compared. Read what the applicant has put on this form and
- 3 Enter in the space provided below the number of years you have known the applicant whose signature appears in section 8, and NOT the number of years you have known the child.

I (insert your full name) _____

certify that the applicant has been known personally to me for _____ years, and that to the best of my knowledge and belief the facts stated on this form are correct.

I am a Commonwealth citizen/citizen of _____

SIGN

Profession (and professional qualifications, if applicable) _____

Name of firm, business address or official stamp (if applicable) _____

Daytime telephone number _____

Date _____

Checklist

When you have completed the form

Please check that you have enclosed all of the following:

Documents - see note 8..... ☐

Fee - see note 7..... ☐

Photographs
(one certified on back) - see note 6..... ☐

and remember to sign the form at the Section 8 Declaration ☐

It is IMPORTANT that all applicants now read notes 8 & 9.

FOR OFFICIAL USE ONLY

Sign



(Signature of intended passport holder, if 12 years or older)

Date _____

IMPORTANT - KEEP SIGNATURE WITHIN BORDER.

Failure to comply with this instruction will invalidate the application.



Cayman Islands

Passport Application

for applicants under 16

Notes for FORM C2

Please keep these Notes until you receive your passport

Note 1

Section 3 should be filled in if the child became a British Overseas Territories citizen by registration.

Note 2

If the child has had a Cayman Islands passport, or has been included in one you should tick **Yes**

If the child has not held a passport of any kind, you should tick **No**

If the child is included in your Cayman Islands passport, you should enclose it with this application so that the child's particulars may be deleted from it.

Note 3

Please give as much information as you can.

A new passport can be issued only after exhaustive enquiries.

The police report of the loss or theft of the passport must accompany the application.

Note 4

Section 8 should be filled in and signed by both of the parents. If the child is illegitimate, the mother should give consent. If for any reason a parent is not available to complete and sign the form this may be done by the adult responsible for the child and the written consent of a parent or a letter explaining the guardianship should be sent with the application.

Note 5

When you have filled in the form, **Section 9** should be filled in and signed by a British Overseas Territories citizen, a British citizen or Commonwealth citizen ordinarily resident in the Cayman Islands who has known you personally for at least two years and who is a Member of the Legislative Assembly, Judge of the Grand Court, Police Officer (Rank of Sergeant or above), Bank Manager, Medical Practitioner, Justice of the Peace, Notary Public, Attorney-at-Law, professionally qualified person, e.g. Accountant, Engineer or a person of similar standing.

Procedures include a check on the authenticity of countersignatories.

A member of your family should **NOT** countersign.

Note 6

Photographs

Please send two identical copies of a recent photograph of the child.

The photographs should be taken full face without a head covering, and must have a white background. The size should not be more than 63 mm by 50 mm (2.5 inches by 2 inches) or less than 45mm x 35mm (1.77 inches by 1.38 inches). They should be printed on normal thin photographic paper and be unmounted, and have a resolution of not less than 800 dots per square inch.

The person who countersigns the application (**see note 5**) should also write on the back of one photograph the words 'I certify that this is a true likeness of ...' and add his/her signature and date.

The name of the photographer and the date the photograph was taken **must** be printed or stamped directly on the back of the photograph.

Stick on labels are not acceptable.

Note 7

Fee

The fee for a Cayman Islands passport is payable in local currency at the time of the application.

Note 8

DOCUMENTS TO BE PRODUCED

Photocopies of birth, marriage or naturalisation certificates or registration documents are **NOT** acceptable for passport purposes.

The tables on the next page show which documents you should produce with the application. Please read all three tables carefully and make sure that you submit the right documents.

Because birth in the Cayman Islands after 31 December 1982 does not automatically confer British Overseas Territories citizenship, in some cases you may be asked for additional information and documentation to establish national status under the provisions of the British Nationality Act 1981 which came into effect on 1 January 1983.

Note 9

HOW TO SUBMIT YOUR APPLICATION.

Wherever possible please submit your application at least three weeks before you need the passport.



TABLE 1 CHILD BORN OR ADOPTED AFTER 31 DECEMBER 1982 If child born in the Cayman Islands Child's full birth certificate showing parents' names, plus A If mother born in the Cayman Islands her birth certificate. B If father born in the Cayman Islands his birth certificate and marriage certificate. C If neither parent born in the Cayman Islands evidence that the mother is a British Overseas Territories citizen or similar evidence that the father is a British Overseas Territories citizen and his marriage certificate. If parents are not British Overseas Territories citizens, evidence that at the time of the birth, they possessed Caymanian Status or Permanent Residence. If the child adopted in the Cayman Islands Full adoption certificates showing names of adoptive parent(s) and documentary evidence as at A, B or C above that the adoptive parent was a British Overseas Territories citizen. If child born outside the Cayman Islands Child's full birth certificate showing parents names, plus documentary evidence as at A, B or C. D If neither parent born in the Cayman Islands, evidence that the Mother is a British Overseas Territories citizen otherwise than by descent e.g. registration or naturalisation certificate; or similar evidence that the father is a British Overseas Territories citizen otherwise than by descent, and his marriage certificate. If a child is a British Overseas Territories citizen by registration. Child's registration document.

TABLE 2 CHILD WHOSE NAME HAS BEEN CHANGED If child's name has been changed (otherwise than by adoption): * Their documents as in Table 1 above, and * documentary evidence that the child's name has been changed for all purposes (e.g. deed poll, statutory declaration).
--

Footnote: How to obtain birth or adoption certificates.

If the child was adopted in the Cayman Islands, or born in the Cayman Islands the relevant certificate can be obtained from the Registrar General's Office, George Town, Grand Cayman.

The issue of a Cayman Islands Passport does NOT confer the right of abode in the Cayman Islands.



**Publication in consolidated and revised form authorised by the Governor in Cabinet
this 8th day of July, 2003.**

Carmena Watler
Clerk of Cabinet