

CAYMAN ISLANDS



National Honours and Awards Law, 2010

(Law 20 of 2010)

NATIONAL HONOURS AND AWARDS REGULATIONS, 2020

(SL 132 of 2020)

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PUBLISHING DETAILS



CAYMAN ISLANDS**National Honours and Awards Law, 2010****(Law 20 of 2010)****NATIONAL HONOURS AND AWARDS
REGULATIONS, 2020****(SL 132 of 2020)**

In exercise of the powers conferred by section 6A, 8 and 10 of the National Honours and Awards Law, 2010 the Cabinet makes the following Regulations —

Citation

1. These Regulations may be cited as the National Honours and Awards Regulations, 2020.

Nomination for a Cayman Islands Honour

2. (1) A person or organisation that wishes to submit a nomination for admission to any level of the Order shall submit a nomination to the Secretary of the Order in the form and manner set out in the Schedule.
- (2) A person or organisation shall submit a nomination under paragraph (1) —
 - (a) in respect of the first investiture ceremony to take place in 2021, on or before the 27th November, 2020; and
 - (b) in respect of any subsequent investiture ceremony, within the timeframe specified by Cabinet by notice published in the *Gazette*, in any official Government website or official means of communication or any other government media.

Prescribed medals and insignia

- 3.** For the purposes of section 8(1) of the Law —
- (a) the prescribed letters to be placed after the name of a recipient of an award under section 8(1)(b) of the Law are as follows —
 - (i) Order of Chivalry – Companion (CCI);
 - (ii) Order of Chivalry – Officer (OCI); and
 - (iii) Order of Chivalry – Member (MCI); and
 - (b) the prescribed medal and insignia that a recipient is entitled to receive and to wear as a decoration under section 8(1)(c) of the Law are as set out in the nomination form in the Schedule.



SCHEDULE

(regulations 2(1) and 3)

NOMINATION FORM



Order of the Cayman Islands

NOMINATION FORM

The Order of the Cayman Islands is a society of honour established under the National Honours and Awards Law, 2010 and the National Honours and Awards (Amendment) Law, 2018. A Council for the Order ("the Council") is also established and is responsible for considering nominations for the various levels of the Order. Eligible persons can be nominated for these awards by any member of the community who feels that the nominee is deserving of the recognition. The Council seeks to promote the recognition of our people and the contributions they make to the development, success and general well-being of our citizens and our Islands.

★ ★ ★ CRITERIA Membership of the Order

The following persons are eligible to be admitted to the Order:

- A Caymanian or a permanent resident of the Cayman Islands, regardless of where they currently reside, as an Ordinary member;
- A person other than a Caymanian or a permanent resident of the Cayman Islands, as an Honorary member;

The Honours System will recognize individual achievements in various areas of endeavour including:

- Community and voluntary services
- The arts and media
- Science and technology
- Health
- Sports
- Education
- Business and the economy
- Civil or political service

A citizen of the United Kingdom who lives and works primarily in the United Kingdom or is resident in a foreign country is not eligible to be admitted to the Order.

- There are three levels of membership: Companion, Officer and Member.
- The criteria for awarding these different levels of membership of the Order will be determined by the following:
- Proof of citizenship/permanent residency (copies of relevant documentation accepted).
- Evidence of having rendered eminent service of national importance to the Cayman Islands.
- Evidence of having performed an outstanding, brave, or humane act to an individual(s) in the Cayman Islands.
- Evidence of building a legacy of service that will stand the test of time and have continued relevance in the future.
- Evidence of performing exceptional service that has enhanced the global reputation of the Cayman Islands.
- Being in good standing with his/her profession or organisation (if relevant).
- Demonstrating values and service that exemplify the Cayman Islands' unique cultural heritage and diversity.
- Being of good character.

To receive an honour, an individual must still be actively involved in or recently retired from the field of endeavour for which they have been nominated. Honours within this Order will not be awarded posthumously.

If selected, candidates are contacted asking them whether they are willing to accept the Honour.

Online nomination forms can be completed at www.gov.ky/order-of-the-cayman-islands

or hard copies forwarded to:
The Secretary of the Order of the Cayman Islands
133 Elgin Avenue, 4th Floor Government Administration Building, Box 105
Grand Cayman, KY1-9000

Phone: 1 (345) 949-7900/244-2208 | Email: nationalhonours@gov.ky

THE APPLICATION DEADLINE FOR [Year] AWARDS IS [Date]



Name of Nominator: _____ Address: _____ KY _____
 Contact Phone (Home): _____ (Work): _____ (Cell): _____
 Email Address: _____ Relationship to Nominee: _____

★ ★ ★ CHECKLIST OF ENCLOSURES

Please ☒ check each box when each enclosure has been completed.

- ☐ Personal Details Form for Nominee
- ☐ One recent photograph of Nominee (if possible)
- ☐ Completed Nomination Form
- ☐ Reference from the organisation to which the Nominee is affiliated, if relevant
- ☐ Sealed Character References from two others to whom the nominee is known (Attached forms to be completed)
- ☐ Details of any disabilities the Nominee may have; providing details of any required assistance the Nominee may need if they are required to attend an Award Ceremony
- ☐ Optional: Attach any documents which provide evidence of that recognition (newspaper clippings, letters etc.)

Please sign and date this form once all enclosures have been completed & attached.

★ ★ ★ NOMINEE INFORMATION

Nominee's Surname: _____ Forenames: _____
 Middle Name: _____ Know as: _____
 Title (Mr/Miss/Mrs/Dr./Rev. etc): _____ Date of Birth: _____
 Nationality(ies): _____ (Caymanian or Permanent Resident)
 Other: _____ (please specify other Nationality in the case of an honorary nomination)
 Nominee's Physical Address: _____ KY _____
 Phone Numbers (Home): _____ (Work): _____ (Cell): _____
 Email (Personal): _____
 Previous Awards: a) Awards: _____ b) Any other Titles: _____
 Does nominee have a disability: Yes or No
 If nominee is disabled, cannot collect award in person if selected, please complete the following:
 a) Name one person who can collect award on behalf of the Nominee (If able, the Nominee will select their representative)
 Full Name: _____
 b) Phone Numbers (Home): _____ (Work): _____ (Cell): _____



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NOMINATOR'S STATEMENT

Please tell us how your nominee has made a significant contribution in their area of activity.

We are looking for people with exemplary service, who

- have changed things, with an emphasis on practical achievement
- have demonstrated innovation and entrepreneurship
- are examples of the best sustained and selfless voluntary service
- have delivered in a way that has brought distinction to the Cayman Islands

It is important that you give as much detail as possible about what your nominee has achieved which makes them stand out against others and make it clear if the achievement is in one area or in a number of different areas.

Please state in not more than 20 words the service for which you consider that the nominee should receive an honour.

INSERT STATEMENT HERE

Please list the post(s), with start and end dates, in which the nominee has excelled

- If you do not know exact dates, please estimate the period of time.
- Please state if the post was paid or unpaid or you do not know.

INSERT STATEMENT HERE

Please describe the benefits resulting from the nominee's service to a particular field, area, group, community or humanity at large.

- What has their impact been?
- How wide is their influence?
- What are their achievements?

INSERT STATEMENT HERE

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★ ★ ★ NOMINATOR'S STATEMENT cont'd.

Are there others giving a similar service to that of the nominee? Yes or No

If yes, please state what makes the nominee and their contribution stand out from such people?

INSERT STATEMENT HERE

Please list any other ways in which the nominee's contribution has been recognised elsewhere (for example, in the media, by awards, by professional/interest groups or through local government)?

Please attach any documents which provide evidence of that recognition (for example, newspaper clippings or letters).

INSERT STATEMENT HERE

★ ★ ★ LETTERS OF SUPPORT

Please obtain two letters which endorse the nominee's contribution from people who are familiar with his or her services. Ideally these should be attached to this form, but they may be sent separately. Please list below the names of the supporters and tick the box if their letter is to follow.

Supporter's Name	Supporter's Email Address	Role in which the supporter has known the nominee (for example, colleague, friend).	Dates of knowledge (if known)	Please tick if letter is to follow.

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MEDALS AND INSIGNIA OF THE ORDER



ADDITIONAL SECTION FOR INFORMATION IF NEEDED

The information contained in this nomination is strictly confidential and will not be communicated to any person other than those involved in the administration of the Honours and Awards with the exception of background information provided, which may be used in association with the announcement of any honour granted.

By submitting this nomination, you declare that the information you have provided is — to the best of your knowledge — accurate and complete. Providing false information may lead to your nominee being removed from consideration for an honour.

Nominee's Full Name: _____

Signature of Nominator: _____ Date: _____



PRIVACY POLICY

The Cabinet Office takes seriously the security of your personal data and that of anyone you nominate. We will always ensure that it is stored securely and seen only by those people involved in processing the nomination.

Under the data protection legislation in effect from 30 September 2019, information relating to honours nominations is exempt from the subject information provisions. This means when you submit this form, the person you nominate will not be notified that the Cabinet Office is processing their personal data for the purpose of determining whether to confer any honour or dignity. The nominee will also not be entitled to access their personal data relating to this nomination under the terms of the Data Protection Law, 2017. However, we want you to understand what the Cabinet Office is doing with your information, and that of your nominee. The following information explains the basis for what we do.

WHY WE PROCESS PERSONAL DATA

The Protocol Office in the Cabinet Office processes personal data in order to carry out a function conferred on the Premier by law, which is granting honours under the National Honours and Awards Law, 2010 (as amended). We will always ensure that your data, as well as the personal data of your nominee, are held confidentially and accessed only by those people involved in processing the nomination.

We only collect the personal data necessary to process applications and make a determination of eligibility and sustainability for an honour. In this process we may collect or receive sensitive personal data about a nominee. Such data includes personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, data concerning health, and data about criminal convictions. Where such data is processed by us, we do so because processing is necessary to perform the public function of granting honours under the National Honours and Awards Law, 2010 (as amended).

Nominations should always be made in confidence. There is no requirement for the nominator to obtain the consent of the nominee.

COMPLAINTS

If you consider that your personal data has been misused or mishandled, you may make a complaint to us or to the Ombudsman, who is an independent regulator. The Ombudsman can be contacted at:

Office of the Ombudsman

5th Floor, Anderson Square, 64 Shedden Road, George Town, Grand Cayman
PO Box 2252, Grand Cayman KY1-1107, Cayman Islands
Email: info@ombudsman.ky
Phone: +1 (345) 946-6283

Any complaint to the Ombudsman is without prejudice to your right to seek redress through the courts.

If you have any questions or concerns about how your personal data are being handled, you may also contact the Protocol Office at protocol@gov.ky

The data controller of your data is the Cabinet Office of the Cayman Islands Government.

Under Section 27 of the Data Protection Law, 2017

Made in Cabinet the 27th day of October, 2020.

Kim Bullings
Clerk of the Cabinet

